

## **Campus Improvement Plan 2008-2009**

**Campus Name: West Intermediate School**

**Date of Committee Approval: 9/29/2008**

**District Name: West ISD**

**Date of Board Approval: 11/ 12 /2008**

**Goal #1 - Student Achievement: All students at West Intermediate will demonstrate exemplary academic and social performance.**

**Performance Objective(s): The passing rate on all state assessments for the individual student groups at West Intermediate School will be 90% or above for the 2008-09 school year.**

**Summative Evaluation:** AEIS; TAKS; TAKS A; TAKS M; TELPAS; PEIMS Data; Attendance Data; PBMAS; AYP

**Goal 1 - Summary of Needs Assessment Findings: (Include AEIS, Adequate Yearly Progress, Drop Out Rate, Attendance, Test Participation Rate, etc.)**

- State accountability ratings indicate the need for improvement in Math and Science at WIS
- Testing data in academic areas will improve in all core areas, especially in Science
- WIS will continue to meet AYP (Adequate Yearly Progress)
- State Accountability Ratings indicate that WIS is Recognized, will improve to Exemplary
- Improve or maintain attendance at 97%
- Student assessment results indicate the need to focus on economically disadvantaged student achievement in Reading, Writing, Math, and Science.

**Goal 1 - Documenting Evidence: (Data Collected/Analyzed)**

- TAKS performance data and received Gold Performance Acknowledgement in Science (2006-07) school year; for the 2007-08 school year, we received Gold Performance Acknowledgements in Math and Writing with Comparable Improvement in Reading.
- AEIS reports
- Discipline records
- PBMAS (Performance Based Monitoring Analysis System)
- AYP (Adequate Yearly Progress) reports
- Accelerated Reading Instruction/Accelerated Math Instruction reports
- Other student assessment (benchmark results) by objective - 20 benchmarks total (See attachments/Benchmark calendars)
- AEIS It reports
- District/staff school board survey
- Report card grade data
- Honor Roll (each six weeks)
- End of school certificates/awards
- RTI documentation (DIBELS, Rewards)

Initiatives Programs/Strategies	School- Wide Comp.	Timeline	Person Responsible	Resource (Human/Material/Fiscal)	Formative Evaluation (Benchmarks/Assessments)	Benchmark Dates
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**Goal 1 - Target Actions/Implementations for 2008-2009: (Subject and Grade Specific, if applicable)**

- Increase achievement for all students on state assessments, including Reading, Math, Writing, and Science.
- Implement CSCOPE to facilitate Science instruction and assist all teachers in the vertical planning process.
- Teachers will understand the membership of each targeted subgroup (economic disadvantaged) and concentrate on individual needs.
- According to campus/district criteria, At-Risk students will be identified. Classroom teachers will target At-Risk students in sub groups. Then the At-Risk students will be served in other areas by Jennifer Fulbright, Dyslexia and Content Mastery teacher, Freda Shaw, Resource/CM teacher, Laurie Morrison, Intervention Specialist, Sherry Uptmore and Anne Pustejovsky, Title 1 paraprofessionals, and Holly Harris, Intervention aide.
- Tutorials are offered Monday through Thursday from 7:30 a.m. to 8:00 a.m. by Staci Mattlage for Reading and Kristin Immicke for Math. In addition, all fourth and fifth classroom teachers are available for tutoring their classroom students from 7:45 to 8:00 a.m. Monday through Thursday.
- Academic counseling for progress reports (3 week failures)
- Student Intervention Team will meet to discuss a student's academic and/or behavioral concerns as needed. Team members include the counselor, two classroom teachers of that student, resource teacher, intervention specialist and principal. Have follow-up meetings to monitor students (3 weeks)
- Gifted and Talented pull-out program on Fridays from 8:15 to 9:30 a.m.
- All teachers received training in The Writing Academy program this past August
- All classroom Reading teachers are utilizing the Six Minute Reading Solution reading program with students.
- Continue implementation and refinement of RTI (Response to Intervention) in English/Language Arts/Reading
- Initial implementation of RTI – Trojan Math Intervention Program focusing on math facts and the GO Solve software program by Scholastic.
- Trojan Reading Intervention Program utilizes REWARDS (Reading Excellence: Word Attack and Rate Development Strategies) with struggling readers, Ladders to Success by Options Publishing, CRS (Collaborative Reading Strategies), and Language! The Comprehensive Literacy Curriculum by Sopris West.
- Received IRI (Intensive Reading Instruction) grant for the 2008-09 school year; we are utilizing the Sopris West program entitled Language! The Comprehensive Literacy Curriculum
- Grade level meetings once every 6 weeks with each grade level.
- Addition of a media center (TV/cabinet) in the library for teachers/students to participate in video-conferencing
- Study Island and My Satori online learning in our PC labs & accessible from the District's website
- Benchmarks approximately one every six weeks in Reading, Math, Science, and Writing
- Utilize the new scanner to scan and score benchmarks
- Utilize AEIS-IT online for disaggregating TAKS scores & designing instruction for students based on their individual data
- Utilize the Texas Math and Science Diagnostic System for benchmarking in math and science
- Two Science teachers will attend the Region 12 Science Collaborative & then share with the other fourth and fifth grade Science teachers
- Utilize Daily Science bell ringers and focus on Science vocabulary in fourth and fifth grade
- Fifth grade field trip to Inner Space Caverns (real cave formations)
- Fifth grade is in the process of implementing a Green Garden/Classroom/Composting Pile
- Coordinated School Health Program --- CATCH (Coordinated Approach to Children's Health) program; focuses on health /wellness and making good choices
- Continue using Fitnessgram to assess physical fitness levels of students in grades 3-12
- Strive for more students receiving Commended Performance on TAKS
- Investigate ideas for restructuring the counseling department to better serve the academic, social and emotional needs of our fourth and fifth grade students.
- Fourth grade field trip to Bob Bullock Museum
- Continue Healthy & Wise online curriculum
- Initial implementation of inclusion of special education students in math with their peers in regular education in fourth and fifth grade with support of resource teacher
- Implement the Walk Across Texas program for at least 8 weeks
- Parent Portal (grades & attendance)

Initiatives Programs/Strategies	School- Wide Comp.	Timeline	Person Responsible	Resource (Human/Material/Fiscal)	Formative Evaluation (Benchmarks/Assessments)	Benchmark Dates
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<p>1.1 Provide the following <b>Gifted and Talented</b> program services:</p> <p>Continue, expand, and strengthen services to address the needs of identified <b>G/T</b> students</p> <ul style="list-style-type: none"> <li>• Pull-out program: Fridays –8:15-9:30</li> </ul> <p>Notification in WIS Newsletter Nominations/Screening Assessment</p> <p>Professional Development:</p> <ul style="list-style-type: none"> <li>➤ All Teachers – 6 Hour Annual Update: Approved Summer Workshop</li> <li>➤ Administrators and Counselors – One time only - 6 Hours</li> </ul> <p>Participate in district GT Study Group to update district GT plan</p>		<p>8/08 to 5/09</p> <p>8/10/08</p>	<p>Kathy Roller</p> <p>J. Hungate M. Scott A. Janek</p>	<p>ESC 12 GT contact Janet Smith</p> <p>ESC Reg. 12 Online and workshops</p> <p>GT funding Local funds</p> <p>Alison Janek Kathy Roller</p>	<p>Policy/procedure documents on file; Parent Communications; List of identified students/PEIMS/ Training/ Staff Development records; Assessment Records; Progress Reports; Report Card Grades; Lesson Plans; Course Offerings / Curriculum; Advanced-Level Student Products</p> <p><b>Benchmark Checks:</b></p> <ol style="list-style-type: none"> <li>1) Number of identified students</li> <li>2) Number by Gender/Diversity</li> <li>3) Percentage of Mastery at Commended Performance</li> </ol> <p><b>Program Evaluation:</b> TAKS</p>	<p>11/08 11/08 9/08; 12/08; 2/09; 5/09</p> <p>9/08; 5/09</p> <p>5/09</p>
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<p>1.3 Provide the following <b>ESL</b> program services: Provide services for identified <b>ESL</b> students</p> <ul style="list-style-type: none"> <li>• Home Language Survey</li> <li>• Policies/Procedures/ Notification <ul style="list-style-type: none"> <li>• Parent Consultation</li> <li>• Screening / testing</li> <li>• LPAC (Language Proficiency Assessment Committee) <ul style="list-style-type: none"> <li>➤ Training</li> </ul> </li> <li>• Translations</li> <li>• Differentiated Instructional strategies (core subjects)</li> <li>• Summer School (gr. 4-5)</li> <li>• Follow-up (Exited Students)</li> </ul> </li> </ul>		8/08 to 5/09	J. Hungate C. Bailey M. Scott Classroom Teachers	Lou Ann Olson ESC Reg. 12  Local Funds Title I ESL funds	<p>ESL Program Texts (mods for L2 Learner) Sheltered English Instruction</p> <p><b>Benchmark Check:</b> 1) Annual evaluation meeting 2) LPAC documentation</p> <p><b>Program Evaluation:</b> TAKS; RPTE; Surveys; Local evaluations; TOP ratings</p>	5/09
<p>1.4 Provide the following <b>Migrant</b> program services: Work with the ESC Region 12 in the implementation of the seven areas of focus in regard to <b>Migrant</b> students:</p> <ol style="list-style-type: none"> <li>1) Identification and Recruitment</li> <li>2) Early Childhood</li> <li>3) Parental Involvement</li> <li>4) New Generation System</li> <li>5) Migrant Services Coordination</li> </ol> <ul style="list-style-type: none"> <li>• Services Provided <ul style="list-style-type: none"> <li>✓ Forms (English/Spanish)</li> <li>✓ Monitoring (Program &amp; Retention)</li> <li>✓ Intervention Strategies</li> </ul> </li> </ul>		8/08 to 5/09	J. Hungate M. Scott A. Janek	L. Olson ESC Reg. 12  Federal funds Local funds Title I	<p>Student Records; Staff Development; Assessment Record; Forms; Policies/ Procedures; Progress Reports; Report Card Grades</p> <p><b>Benchmark Checks:</b> 1) Number of identified Migrant Students 2) Parent Advisory Council identified 3) Identification of 3 and 4 yr. olds</p> <p><b>Program Evaluation:</b> Annual Performance Report; Migrant Application/Form required at Title I, Part A School-wide Campuses AMHO's</p>	9/08; 5/09  5/09



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<ul style="list-style-type: none"> <li>• Counseling Services: Groups include the New Kids Club, Bully-Proofing Your School, Self-Esteem, Behavior Skills, Study Skills, Anxiety and Grief/Loss &amp; Social Skills</li> <li>➢ Investigate possibilities of additional counseling resources</li> <li><b>Math:</b></li> <li>• Trojan Math – Go Solve software</li> <li>• Math facts</li> <li><b>Reading:</b> Trojan Reading:</li> <li>• REWARDS</li> <li>• CSR (Collaborative Strategic Reading)</li> <li>• Ladders to Success</li> <li>• Language! Comprehensive Literacy curriculum</li> <li><b>All Subjects:</b></li> <li>• Summer School</li> <li>• Classroom Aides</li> <li>• WHS “PALS” work with 4<sup>th</sup> &amp; 5<sup>th</sup> graders</li> <li>• Teachers will understand the membership of each targeted sub group (socio-economic)</li> <li>• Academic counseling for Progress Reports (3 week failures)</li> <li>• Study Island</li> <li>• My Satori</li> </ul>			<p>A. Janek</p> <p>M. Scott Site based team</p> <p>K. Roller L. Morrison</p> <p>L. Morrison</p> <p>Classroom Teachers</p> <p>M. Scott A. Janek</p>	<p>IRI Grant (Intensive Reading Instruction)</p>		
<p>1.7 Provide the following <b>Title I</b> program services:</p> <ul style="list-style-type: none"> <li>• Annual review of the Parental Involvement Policy</li> <li>• Annual review of the Home/School Compact</li> </ul>			<p>J. Hungate M. Scott A. Janek Teachers CIT Members</p>			

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1.8 Provide the following <b>Homeless Education</b> program services: Provide services to identified homeless students: <ul style="list-style-type: none"> <li>• Policies/Procedures</li> <li>• District identified Homeless Liaison</li> <li>• Student Identification Programs/Services</li> </ul>		8/08 to 5/09	J. Hungate M. Scott A. Janek D. Pavlicek	J. Bland ESC Reg. 12  Federal funds	<b>Benchmark Checks:</b> 1)Programs implemented 2)Residency forms	9/08 5/09





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<ul style="list-style-type: none"> <li>• Six Traits of Writing</li> <li>• Utilize technology &amp; extra resources: Blast Off and any other materials that become available</li> <li>• The Writing Academy Workshop</li> <li>• Study Island &amp; My Satori online learning</li> <li>• Compass Software</li> <li>• Align Curriculum</li> <li>• Vertical &amp; Grade Level Meetings</li> </ul>			Baker, Wines  K. Roller Classroom Teachers	Technology Materials needed for programs  Local funds Title I	Available  <b>Benchmark Checks:</b> 1) #s tested in each program 2) % of students passing assessments for each program	
<p>1.11 Provide the following <b>Math</b> program/strategies for improvement:</p> <ul style="list-style-type: none"> <li>• TAKS Math boards</li> <li>• Math Facts in a Flash</li> <li>• Compass Software</li> <li>• Study Island &amp; My Satori online learning</li> <li>• Programs (Kamico, Measure Up, Blast Off, Saxon Math- new adoption &amp; TMDS)</li> <li>• Released test from previous year</li> <li>• Math Games</li> <li>• Math Warm-up</li> <li>• Vertical &amp; Grade Level Meetings</li> <li>• TX Math &amp; Science Diagnostic System</li> </ul>		8/08 to 5/09	M. Scott A Janek J. Hungate 4 <sup>th</sup> & 5 <sup>th</sup> Grade Math Teachers K. Roller S. Uptmore	ESC Reg. 12  ARI—AMI Local funds Title I	Progress Reports Lesson Plans Teacher made assessments  <b>Benchmark Checks</b> 1) # of students evaluated in specific programs 2) Scores for Released tests % passing 3) Student & Class Reports	5/09  3/09  1/09 & 5/09
<p>1.12 Provide the following <b>Science</b> program/strategies for improvement:</p> <ul style="list-style-type: none"> <li>* CSCOPE</li> <li>• AIMS activities (Activities Integrating Mathematics &amp; Science)</li> <li>• Vertical &amp; Grade Level Meetings</li> <li>• Distance Learning Lab</li> <li>• NASA Connect</li> <li>• Field trips/EFT(Electronic Field Trips)</li> </ul>		8/07 to 5/08	M. Scott J. Hungate 4 <sup>th</sup> & 5 <sup>th</sup> grade Science/Math teachers	ESC Reg. 12 Rio Brazos Coop AIMS Books NASA Baylor Science TSTC TV/Cable Video Collection Workshops	Outside resources/speakers Lesson Plans, Experiments, Graphs Assessments, & Handouts Updated collection <b>Benchmark Checks:</b> 1) # & names of specific resources 2) # & % of students passing assessments	8/08-5/09  5/09

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<ul style="list-style-type: none"> <li>Technology (United Streaming &amp; Computer Lab resources)</li> <li>Study Island &amp; My Satori online learning</li> <li>TX Math &amp; Science Diagnostic System</li> <li>Implement Green Garden/Classroom</li> <li>ESC Region 12 Science Collaborative</li> </ul> Coordinated School Health Programs: <ul style="list-style-type: none"> <li>Healthy &amp; Wise Online Curriculum</li> <li>Catch Program (Coordinated Approach To Children's Health)</li> <li>Miracle Match Kids</li> <li>Walk Across Texas program</li> </ul>			C. Chappell K. Roller 5 <sup>th</sup> and 4 <sup>th</sup> grade Science teachers  S. Sullins E. Pustejovsky  T. Vannatta	Local funds Title I Title II  KidsGardening.com A&M Horticultural Dept	4) TAKS scores 5) AEIS 6) Benchmarks 7) CSCOPE assessments 8)AEIS-IT	
1.13 Provide the following <b>Social Studies</b> program/strategies for improvement: <ul style="list-style-type: none"> <li>Continue with adopted texts and supplementation for TEKS.</li> <li>Study Island online learning</li> <li>Freedom Week (in September)</li> <li>➤ Patriotic Sing-along</li> <li>➤ Guest Speaker-TBA</li> <li>Vertical &amp; Grade Level Meetings</li> <li>Distance Learning Lab</li> <li>Walk Across Texas program</li> </ul>		8/08 to 5/09	M. Scott Classroom teachers  C. Broughton  WAT committee	ESC Reg. 12 Debbie Green Local Funds Title I	Lesson Plans Teacher Made Assessments Materials and Technology available	9/08
1.14 Provide the following <b>Technology</b> program/strategies for improvement to support the overall curriculum: <ul style="list-style-type: none"> <li>Continue to encourage the use of SmartBoards - Interactive Whiteboards</li> <li>Continue to expand the use of technology for instruction and educational management</li> <li>See Reading, Writing, Math, Science (1.9 - 1.12) and ESL (1.3)</li> </ul>		8/08 to 5/09	M. Scott C. Chappell K. Roller Classroom teachers	L. McCray ESC Reg. 12  Title I Local funds	Programs purchased and implemented Teachers Trained Students tested	8/08 - 5/09

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<ul style="list-style-type: none"> <li>• T-view Video Converters</li> <li>• Compass Software</li> <li>• Study Island &amp; My Satori online learning</li> <li>• Distance Learning</li> <li>• Easy Tech by Learning.com</li> <li>• Keyboarding Skills: <ul style="list-style-type: none"> <li>➢ Type To Learn (4<sup>th</sup> Grade)</li> <li>➢ All The Right Type (5<sup>th</sup> Grade)</li> </ul> </li> <li>• On Course lesson planning</li> <li>• STARChart</li> <li>• Intel Trainer</li> <li>• AEIS-IT online for disaggregating TAKS data</li> <li>Administrative Technology: <ul style="list-style-type: none"> <li>• Groupwise</li> <li>• RSCCC</li> <li>• Parent Portal</li> <li>• Tx Gradebook</li> </ul> </li> </ul>			<p>K. Roller Cori Chappell</p> <p>Classroom teachers</p>	<p>Title II Part D</p> <p>Region 12 Brian Brabham</p>		<p>Oct 08</p>
<p>1.15 Provide the following <b>Staff Development</b> to support campus programs and provide for school improvement: Provide appropriate staff development to meet the needs of all staff.</p> <ul style="list-style-type: none"> <li>➢ The Writing Academy</li> <li>➢ Safety – TX School Safety Ctr.</li> <li>➢ CSCOPE for science</li> <li>➢ Blood-borne Pathogen training</li> <li>• TAKS Strategies</li> <li>• GT 6 hour update: Approved summer workshops</li> <li>• Classroom Procedures &amp; Discipline Plan (Harry Wong) for all teachers to campus; H. Wong book given to all new teachers to WIS</li> </ul>		<p>8/08 to 5/09</p>	<p>M. Scott A. Janek Teachers Paraprofessionals J. Hungate</p> <p>S. Howard</p> <p>D. Griffin Kim Smith from WHS</p> <p>M. Scott D. Pavlicek</p>	<p>ESC Reg. 12 Gwen Ryan Laura Calhoun</p> <p>RBEC</p> <p>Outside Resources</p> <p>Title II Local funds</p>	<p>Attendance Documentation &amp; Certifications</p>	<p>10/08 to 5/09</p> <p>8/08 8/08 8/08</p>

Initiatives Programs/Strategies	School- Wide Comp.	Timeline	Person Responsible	Resource (Human/Material/Fiscal)	Formative Evaluation (Benchmarks/Assessments)	Benchmark Dates
<ul style="list-style-type: none"> <li>Grade Level Meetings</li> <li>Vertical alignment</li> <li>AEIS It Software Program</li> </ul>						
<p>1.16 Conduct the following <b>Assessments</b> to benchmark student success in the curriculum areas:</p> <ul style="list-style-type: none"> <li>TAKS, TAKS A, TAKS M</li> <li>Released TAKS</li> <li>Benchmarks -*See attachments</li> <li>Six Minute Reading Solution</li> <li>REWARDS</li> <li>Language! program</li> <li>DIBELS</li> <li>Fitnessgram, physical fitness assessment</li> </ul>		<p>8/08 to 5/09</p> <p>Approx. every six weeks</p> <p>11/08 to 5/09</p>	<p>4<sup>th</sup> and 5<sup>th</sup> grade teachers A. Janek M. Scott</p> <p>L. Morrison</p> <p>T. Vannatta D. Griffin</p>	<p>State funds Local funds</p> <p>AEIS IT AEIS IT online</p> <p>Title I &amp; II IRI grant</p> <p>TEA</p>	<p>Test Reports</p>	
<p>1.17 Conduct the following <b>Transition</b> activities to support campus programs/activities: Continue activities to transition students successfully through the educational process</p> <ul style="list-style-type: none"> <li>3<sup>rd</sup> to 4<sup>th</sup> orientation/tour</li> <li>5<sup>th</sup> to 6<sup>th</sup> orientation/tour</li> <li>Curriculum Planning with teachers 2-5 dealing with TAKS obj. and spec. (Vertical Teaming)</li> </ul>		<p>8/08 to 5/09</p>	<p>M. Scott A. Janek R. Fleming G. Fulbright Classroom Teachers</p>	<p>Administrators of West Elementary, Intermediate, &amp; Middle Schools coordinate these events Local funds</p>	<p>Participation in tours TAKS scores</p>	<p>5/09</p>
<p>1.18 Conduct annual review of <b>Highly Qualified Teachers</b> and <b>Paraprofessional</b> staff requirements:</p> <p>*Implement plan for maintaining NCLB requirements for staff qualifications/certification:</p>		<p>12/08 to 8/09</p> <p>6/06 to 8/09</p>	<p>M. Scott J. Hungate Teachers Para-professional Staff</p>	<p>-Job Applications -Certification requirements -State Competency Testing (TEES)</p>	<p>New Staff Hired Budget</p>	<p>5/09 &amp; 8/09</p>

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<ul style="list-style-type: none"> <li>All Teachers – Highly Qualified</li> <li>All Paraprofessionals – Highly Qualified</li> </ul> <p>*Continue to recruit/maintain highly-qualified, highly-skilled staff:</p> <ul style="list-style-type: none"> <li>Collaborative Planning</li> <li>Incentives</li> </ul>		8/08 to 5/09	M. Scott Dr. Hart J. Hungate	-Transcripts -Staff Development hours Training & coursework Research Title II MCC Training or Region 12 Title II Local funds  Job Fairs Title II	Maintain files of “Highly Qualified” documentation Certificates of completion on record SBEC certificates HQ federal reports  Careful screening of applications by interview committee	12/08-8/09  8/09  8/09
1.19 Provide the following programs/activities to support overall increased <b>Attendance</b> : Continue strategies/activities to assure high student attendance <ul style="list-style-type: none"> <li>6 Weeks trophy/spirit stick per grade level for highest % of attendance</li> <li>Individuals with Perfect Attendance at the end of each 6 weeks will receive a ticket to be added to grand prize/bicycle drawing at the end of the year (4<sup>th</sup> &amp; 5<sup>th</sup>)</li> <li>Small incentives at the end of each 6 weeks for each student with perfect attendance</li> <li>Monitor attendance and send letters when appropriate</li> <li>Attendance/Student Intervention meetings as necessary</li> </ul>		8/08 to 5/09	M. Scott A. Janek D. Pavlicek (PIEMS Coordinator) Teachers  M. Scott D. Pavlicek Classroom teachers	Donations from businesses  Local funds Activity fund	Roll sheets  Benchmark Checks  PEIMS	End of each six weeks  5/09  5/09

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<p>1.20 Continue multiple opportunities to recognize student/staff success:</p> <p>STUDENT:</p> <ul style="list-style-type: none"> <li>• End of year Awards (4<sup>th</sup>)</li> <li>• “A &amp; AB” Honor Roll students – will get an incentive each six weeks (wrist bands, jacket or backpack tags, etc.)</li> <li>• 5<sup>th</sup> Grade Awards Assembly</li> <li>• DARE Graduation</li> <li>• TAKS Blast</li> <li>• Lunch with the teacher</li> <li>• Reading Counts lunch with the librarian</li> <li>• Reading Counts year end awards</li> <li>• Bluebonnet Skating Party</li> <li>• Bluebonnet year end awards</li> <li>• 6 Hour Reading Program</li> </ul> <p>STAFF:</p> <ul style="list-style-type: none"> <li>• End of the Year Appreciation PTO Luncheon</li> <li>• Faculty/Staff recognition each six weeks (goody in box, etc...)</li> <li>• Teacher Appreciation Week (May)</li> <li>• Flying Fish Award given at faculty meetings</li> </ul>		8/08 to 5/09	<p>A. Janek</p> <p>M. Scott DARE Officer, Lisa Kevill Teachers</p> <p>K. Roller</p> <p>PTO M. Scott S. Kettler</p> <p>Principal &amp; faculty</p>	<p>DARE Curriculum Awards</p> <p>PTO</p> <p>Local funds Title I</p> <p>PTO Local funds Staff survey on appreciation</p>	<p>Completion of DARE Program Awards</p> <p>Awards Six Flags ticket</p> <p>Luncheon Tenure Pins and recognition</p>	<p>5/09</p> <p>4/09</p> <p>end of each Six Weeks</p> <p>5/08</p> <p>5/09</p>
<p>1.21 Provide the following <b>Planning Opportunities</b> for all staff to promote overall school improvement:</p> <p>Provide various opportunities for the staff and others to be involved in planning for campus improvement</p> <ul style="list-style-type: none"> <li>• Staff meetings</li> <li>• Vertical Teaming</li> </ul>		8/08 to 5/09	<p>M. Scott J. Hungate CIT(Campus Improvement Team)</p>	<p>Schedule</p> <p>TEA Campus Planning Process Evaluation</p>	<p>New Schedules for Planning Agendas Minutes from Planning Meetings Sign-in sheets</p>	8/08 & 5/09

Initiatives Programs/Strategies	School- Wide Comp.	Timeline	Person Responsible	Resource (Human/Material/Fiscal)	Formative Evaluation (Benchmarks/Assessments)	Benchmark Dates
<ul style="list-style-type: none"> <li>• Grade Level Meetings</li> <li>• Meetings w/Special Pop Staff</li> <li>• Campus Improvement Team mtgs.</li> <li>• CSCOPE meetings/training</li> </ul> <p>Disseminate a Needs Assessment to evaluate the campus planning process</p>		3/08 to 5/09			Result of surveys	4/09
<p>1.22 Provide all <b>Major Campus Documents</b> in English/Spanish and in a language and format understandable to parents:</p> <ul style="list-style-type: none"> <li>• Parents Right To Know</li> <li>• Enrollment Forms</li> <li>• Home Language Survey</li> <li>• Parents Rights Booklets</li> <li>• Parent Involvement Policies</li> <li>• Home/School Compact</li> </ul>		8/08 to 5/09	M. Scott D. Pavlicek M. Wolf	Documents District Website	Documentation in English & Spanish	8/08 & 5/09
<p>1.23 Compliance with the requirements of <b>Title VI (Civil Rights)</b>:</p> <ul style="list-style-type: none"> <li>• Posted Notice</li> <li>• Application Form</li> <li>• Student/Staff Handbooks</li> <li>• Parent Rights Booklets</li> </ul>		8/08 to 5/09	M. Scott Jan Hungate	Handbooks Rights Booklets TEA Guidelines	Notices Handbooks Booklets	8/08 & 5/09
<p>1.24 Ensure compliance with the requirements of <b>Title IX (Sexual Discrimination)</b>:</p> <ul style="list-style-type: none"> <li>• Posted Notice</li> <li>• Application Form</li> <li>• Student/Staff Handbooks</li> <li>• Parent Rights Booklets</li> </ul>		8/08 to 5/09	M. Scott J. Hungate	Handbooks Rights Booklets TEA Guidelines	Any notices Handbooks Booklets	8/08 & 5/09



Initiatives Programs/Strategies	School- Wide Comp.	Timeline	Person Responsible	Resource (Human/Material/Fiscal)	Formative Evaluation (Benchmarks/Assessments)	Benchmark Dates
<p>1.25 Ensure that all students and parents are informed of their rights and responsibilities</p> <ul style="list-style-type: none"> <li>• Student Handbook</li> <li>• Parent Involvement Policies and Practices</li> <li>• Parental Involvement Policy</li> <li>• Teacher/Parent/ Student Compact</li> <li>• Parents Right-to-Know</li> <li>• Parent Rights Booklets</li> </ul> <p>1.26 Provide a quality physical education Program that increases self-esteem, decreases body fat, increases strength and endurance and provides a foundation for a life of fitness and healthy lifestyle choices.</p>		<p>8/08 to 5/09</p> <p>8/08 to 5/09</p>	<p>J. Hungate M. Scott Teachers</p> <p>M. Scott T. Vannatta D. Griffin A. Janek</p>	<p>Handbooks Rights Booklets</p> <p>Local funds</p> <p>Local funds SHAC</p>	<p>Signature pages of handbook and policies signed and dated</p> <p>Lesson Plans Fitnessgram results</p>	<p>8/08</p> <p>5/09</p>

updated 12/2/2008

**Goal #2 - Parent/Community Involvement:** All parents, community members, and educators at West Intermediate will be active partners in the education of our students.

**Performance Objective:** In 2008-09, 100% parental involvement will occur at West Intermediate.

**Summative Evaluation:** AEIS; TAKS; Parental Involvement Records; Survey Information

**Goal 2 - Summary of Needs Assessment Findings:**

- Parent volunteers and community mentors are needed.
- Student success depends on parental involvement and support.
- Parents and teachers need open lines of communication.

**Goal 2 - Documenting Evidence: (Data Collected/Analyzed)**

- Campus needs assessment
- Student assessment data
- AEIS and AYP data
- Sign in sheets
- Teacher contact logs---phone and email
- Parents

**Goal 2 - Target Actions/Implementations for 2008-2009: (Subject and Grade Specific, if applicable)**

- Parent Conference day on October 13, 2008 and as needed
- Grant parents online access to their child's grades and attendance (Parent portal)
- Provide opportunities for parent and community involvement in school
- Parenting classes (counselors)
- Maintain accuracy of parent contact information
- Monthly calendar and WIS newsletter sent home with students and parents
- Update and maintain campus and teacher web pages
- Increase parental awareness of the importance of student assessment, particularly TAKS testing; SSI (Student Success Initiative) for grade 5 students
- Encourage membership in PTO
- Encourage participation in fundraising activities
- Parent Involvement policy -\*see attachments
- Parent/Student/Teacher Compact -\*see attachments

SW1 – Comprehensive Needs Assessment; SW2 – Reform Strategies; SW3 – Highly Qualified Staff; SW4 – Professional Development; SW5 – Recruitment & Retention; SW6- Parent Involvement; SW7 – Transitions; SW8 – Teachers Involved in Developing Assessment Process; SW9 – Timely Assistance; SW10 – Coordination of Programs

Initiatives Programs/Strategies	School-Wide Comp.	Timeline	Person Responsible	Resource (Human/Material/Fiscal)	Formative Evaluation (Benchmarks/Assessments)	Benchmark Dates
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PARENTAL INVOLVEMENT:	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<b>Parent / Teacher Conferences – Beginning of the Year</b> Back To School Night attendance	73%	89%	92%	100%	Aug 21, 2007 <u>184</u>	Aug 2008 <u>289</u>
<b>Parent/Teacher Conference – Mid-Year</b> (face to face or phone conf.)	55%	85%	74%	85%	Oct 22, 2007 <u>193</u>	Oct 2008 <u>203</u>
<b>Parent/Teacher Conference – End of the Year</b> GPC Meetings	Info Not Available	Info Not Available	Info Not Available	100%	<u>8</u>	<u>      </u>
<b>Teacher/Parent Contact</b> <ul style="list-style-type: none"><li>• Phone Calls</li><li>• Emails</li><li>• Face-to-Face</li><li>• Teacher Web Page Hits</li></ul> Total	921	1,156	1874	<u>620</u> <u>1363</u> <u>      </u> <u>      </u> <u>1983</u>	<u>466</u> <u>1100</u> <u>1376</u> <u>      </u> <u>2942</u>	<u>      </u> <u>      </u> <u>      </u> <u>      </u> <u>      </u>
<b>Parent Participation in School Activities</b> <ul style="list-style-type: none"><li>• Special Day Breakfast</li><li>• Field Day</li><li>• 4<sup>th</sup>/5<sup>th</sup> grade Awards Assemblies</li><li>• Miscellaneous Activities (PTO, Living Museum, Special Person Lunch, Field Trips, Book Fair, etc...)</li></ul> Total	Info Not Available	1,350	659	<u>178</u> <u>92</u> <u>258</u> <u>      </u> <u>548</u>	<u>164</u> <u>63</u> <u>177</u> <u>351</u> <u>755</u>	<u>      </u> <u>      </u> <u>      </u> <u>      </u> <u>      </u>
<b>Campus Volunteers</b>	119	62	70	86	N/A	<u>      </u>

Initiatives Programs/Strategies	School-Wide Comp.	Timeline	Person Responsible	Resource (Human/Material/Fiscal)	Formative Evaluation (Benchmarks/Assessments)	Benchmark Dates
<p>2.1 Continue the following approaches to assure <b>open and effective communication</b> between the school and home:</p> <ul style="list-style-type: none"> <li>• Monthly WIS Newsletter</li> <li>• WIS Marquee</li> <li>• Website <ul style="list-style-type: none"> <li>*update calendar weekly</li> <li>*update teacher webpages regularly</li> </ul> </li> <li>• Progress Reports: Meet with students regarding failing grades</li> <li>• Report Cards</li> <li>• Surveys</li> <li>• Positive calls/notes</li> <li>• Emails</li> <li>• Student Planners/assignment notebook</li> <li>• Student Success Initiative brochures (SSI)</li> <li>• Parent Involvement Policy *</li> <li>• Parent/Student/Teacher Contract *</li> </ul>		<p>8/08 to 5/09</p> <p>Meet during 4<sup>th</sup> week of each six weeks</p>	<p>M. Scott M. Wolf J. Hungate</p> <p>K. Roller</p> <p>Technology Dept. Teachers</p> <p>M. Scott A. Janek</p>	<p>West News Chamber of Commerce Internet Intermediate School Marquee</p> <p>Title I funds Local funds</p>	<p>Newsletters; Marquees; Website; Progress Reports; Report Cards; Surveys Parent portal</p>	<p>ongoing</p>
<p>2.2 Conduct <b>parent/teacher conferences</b> as indicated below:</p> <ul style="list-style-type: none"> <li>• Formal conferences with all parents</li> <li>• GPC conferences (Grade Placement Committee) for parents of students failing 5<sup>th</sup> grade TAKS Math &amp; Reading twice</li> <li>• ARDS</li> <li>• SIT meetings (Student Intervention Team mtgs. RTI)</li> </ul>		<p>8/08 to 5/09 October 13<sup>th</sup></p> <p>5/09 6/09 7/09</p>	<p>4<sup>th</sup> and 5<sup>th</sup> grade Teachers</p> <p>M. Scott A. Janek</p>	<p>Student work samples Letter of invitation to conference NCLB fed. funds</p>	<p>Documentation of parent/teacher conference</p>	<p>10/13/08 7/09</p>



Initiatives Programs/Strategies	School-Wide Comp.	Timeline	Person Responsible	Resource (Human/Material/Fiscal)	Formative Evaluation (Benchmarks/Assessments)	Benchmark Dates
2.4 Provide the following <b>training/information sharing sessions</b> with parents/community members: <ul style="list-style-type: none"> <li>• Parenting classes</li> <li>• Practical Parent Education WES/WIS campuses – 4 sessions</li> </ul>		8/08 to 5/09	A. Janek	Practical Parent Education  Love & Logic  Local funds Title I funds	Newsletters and articles Marquee Reminders/notes Grade incentives Assignment sheets	12/08 4/09  01/09
2.5 Provide the following <b>opportunities for parents and community members</b> to be involved in <b>planning</b> for overall school improvement: <ul style="list-style-type: none"> <li>• CIT (Campus Improvement Team)</li> <li>• SHAC (School Health Advisory Council)</li> <li>• WISDAC (West ISD Advisory Council)</li> <li>• Walk Across TX (parents/community contribute miles)</li> </ul>		8/08 to 5/09	M. Scott Dr. Hart J. Hungate  Kiwanis Dare T-shirts		Documentation of WISDAC Meetings	5/09
2.6 Continue / expand <b>partnerships</b> with the following local businesses and organizations: <ul style="list-style-type: none"> <li>• Service Learning Project— Pennies for Patients</li> <li>• Canned Food Drive</li> <li>• Toys for Tots</li> <li>• Green Classroom</li> <li>• Walk for Diabetes</li> </ul>		8/08 to 5/09	A Janek Classroom Teachers  K. Roller  5 <sup>th</sup> grade Science teachers D. Griffin	Chamber of Commerce Caritas  West Ministerial Alliance Maintenance Crew	Student Participation in Community Project Projects to improve playground done	10/08& 5/09

Initiatives Programs/Strategies	School-Wide Comp.	Timeline	Person Responsible	Resource (Human/Material/Fiscal)	Formative Evaluation (Benchmarks/Assessments)	Benchmark Dates
<p>2.7 Ensure parents and students are informed of their <b>rights and responsibilities</b>:</p> <ul style="list-style-type: none"> <li>• Student Handbook</li> <li>• Student Code-of-Conduct</li> <li>• Parental Involvement Policy</li> <li>• School/Parent Compact</li> <li>• G/T Policy and Procedures</li> <li>• Special Education Rights</li> <li>• Parents Right-to-Know</li> <li>• School Choice (if applicable)</li> <li>• Supplemental Educational Services (if applicable)</li> <li>• Section 504</li> <li>• TAKS-5<sup>th</sup> grade students must pass TAKS Math and Reading to be promoted to 6<sup>th</sup> grade</li> <li>• Discipline Policy Contract</li> </ul>		8/08 to 5/09	<p>M. Scott A Janek 4<sup>th</sup> &amp; 5<sup>th</sup> Teachers Sp. Ed. Teachers</p> <p>A. Janek C. Sykora</p>	Handouts at Parent Meeting	Sign-in signature page Signed documents	8/08
<p>2.8 Disseminate a parent survey to collect information /input/needs assessment for planning and school improvement</p> <ul style="list-style-type: none"> <li>• CIT student survey</li> <li>• GT Survey</li> <li>• SPANS survey (School Physical Activity and Nutrition) to fourth grade students</li> </ul>		1/09 to 5/09	<p>Teachers M. Scott</p> <p>K. Roller</p> <p>Waco McLennan Co. Public Health Dept.</p>	Surveys	Collected and compiled data from surveys	<p>5/09</p> <p>11/09</p>

updated 12/2/2008

**Goal #3 – Safe and Orderly Environment: West Intermediate will have a safe, orderly environment that promotes success for all students.**

**Performance Objective:** A safe, orderly climate at West Intermediate will be evidenced by gains in student achievement and a reduction in violent incidents.

**Summative Evaluation:** AEIS Data; TAKS; Annual S/DFSC Evaluation; Technology Plan/Inventory; State Disaster Report

**Goal 3 - Summary of Needs Assessment Findings:**

- Safety Audit
- Safety for students and staff is an ongoing concern
- Crisis management training needs to continue and expand.
- Continue to monitor the number of discipline referrals

**Goal 3 - Documenting Evidence: (Data Collected/Analyzed)**

- PEIMS
- PBMAS
- Campus needs assessment (Staff Climate and Safety survey)
- AEIS and AYP data
- Discipline referral reports
- Gun free school report
- Safety Audit

**Goal 3 - Target Actions/Implementations for 2008-2009**

- Constantly monitor student and staff safety
- Add security doors/magnetic latch so that a staff member must admit anyone coming in to the building.
- Provide a safe learning and working environment
- Ongoing inspection for playground safety
- Each teacher/staff member will get a copy of the West ISD Multi-Hazard Emergency flip chart
- Counseling Curriculum – Bullying Proofing our Schools
- Promote a positive, friendly environment by hanging welcome signs and banners in the school building/front entrance
- Implement the Raptor system for added security for our campus (Summer 2009)
- Consider putting cameras on buses for added safety
- Collaborate with other campus staff on bus discipline

SW1 – Comprehensive Needs Assessment; SW2 – Reform Strategies; SW3 – Highly Qualified Staff; SW4 – Professional Development; SW5 – Recruitment & Retention; SW6- Parent Involvement; SW7 – Transitions; SW8 – Teachers Involved in Developing Assessment Process; SW9 – Timely Assistance; SW10 – Coordination of Programs



<b>Initiatives: Programs/Strategies</b>	<b>School- Wide Comp.</b>	<b>Timeline</b>	<b>Person Responsible</b>	<b>Resource (Human/Material/Fiscal)</b>	<b>Formative Evaluation (Benchmarks/Assessments)</b>	<b>Benchmark Dates</b>
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<b>Safe/Drug-Free Schools and Communities Data/Goals</b>	<b>2003-2004</b>	<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>	<b>2007-2008</b>	<b>2008-2009 (Goal)</b>
Number of students placed in AEP	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>0</b>
Number of code of conduct violations (PEIMS 425 Code 21) (# of students sent to ISS)	<b>20</b>	<b>7</b>	<b>12</b>	<b>10</b>	<b>10</b>	<b>8</b>
Number of incidents related to tobacco (PEIMS 425 Code 33)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Number of incidents related to alcohol (PEIMS 425 Code 05, 37)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Number of incidents related to other illegal drugs (marijuana, cocaine, etc. (PEIMS 425 Codes 04, 06, 36)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Number of fights (mutual combat – PEIMS 425 Code 41)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Number of assaults or retaliation on school personnel, volunteer, and other adults (PEIMS 425 Code 08, 27, 29, 31)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Number of assaults on students (PEIMS 425 Code 28, 30)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Number of weapons (firearms, knives, clubs) on campus (PEIMS 425 Code 11, 12, 13)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Number of incidents related to targeted violence threats (PEIMS 425 Code 26, 35)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Number of incidents related to gang violence (PEIMS 425 Code 34)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Number of other felonies (PEIMS 425 Code 02, 16, 17, 18, 19, 22)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Initiatives: Programs/Strategies	School- Wide Comp.	Timeline	Person Responsible	Resource (Human/Material/Fiscal)	Formative Evaluation (Benchmarks/Assessments)	Benchmark Dates
3.1 Continue to ensure a safe, orderly, and <b>disciplined environment</b> through review/revisions to the following: <ul style="list-style-type: none"> <li>• School wide Discipline Plan</li> <li>• Student Code of Conduct</li> <li>• Student Handbook</li> <li>• Parent/Student/Teacher Compact</li> <li>• Classroom Management Training</li> <li>• Bully-Proofing Your School</li> <li>• Bus discipline plan</li> </ul>		8/08 to 5/09	M. Scott Dr. Hart 4 <sup>th</sup> and 5 <sup>th</sup> grade teachers A. Janek	Surveys  Region 12	Campus/District Discipline Plan; Code of Conduct; Student Handbook; Signed Acceptance Forms	8/08 – 5/09
3.2 Maintain the following activities/strategies to address <b>Crisis Management and Violence Prevention</b> on the campus: <ul style="list-style-type: none"> <li>• Crisis Management/Response Plan</li> <li>• Crisis Response Team/Training</li> <li>• Staff Orientation to Emergency Drills: Building Evacuation (Fire); Shelter in Place (Tornado); Lockdown; BASE (Building Active Shooter Emergency); Site Evacuation</li> <li>• Student Intervention Team -- expand role to include behavior mgmt.</li> <li>• Training – Crisis Prevention Intervention Team</li> <li>• Distribute West ISD Multi-Hazard Emergency flip chart</li> <li>• Texas School Safety Center staff development</li> </ul>		8/08 to 5/09	M. Scott A Janek CPI Team members Peer Mediation Team Classroom Teachers SNC Comm. members	ESC Reg. 12 Peer Mediation Training Team  RBEC  Drug-Free Schools money	Crisis Response Team Membership List; Meeting Agendas/Sign-in Sheets; Staff Development; Crisis Plan; Drills; Peer Mediation Training	9/08 5/09

<b>Initiatives: Programs/Strategies</b>	<b>School- Wide Comp.</b>	<b>Timeline</b>	<b>Person Responsible</b>	<b>Resource</b> (Human/Material/Fiscal)	<b>Formative Evaluation (Benchmarks/Assessments)</b>	<b>Benchmark Dates</b>
3.3 Conduct the following improvements to the <b>campus facilities</b> : <ul style="list-style-type: none"> <li>• Develop a plan and timeline to replace carpet in classrooms and office area.</li> </ul>		10/08 to 6/09	S. Howard	Maintenance		
3.4 Provide for the following additions/improvements to the <b>campus Technology Infrastructure</b> : <ul style="list-style-type: none"> <li>• Media center in Library</li> <li>• Distance Learning equipment: Add TV/monitor with cart</li> <li>• All teachers will acquire new PC's</li> <li>• Projector/Activ Boards in 5<sup>th</sup> grade Math /Science classrooms</li> <li>• Projector /Activ Boards in 4<sup>th</sup> grade Math/Science classrooms</li> </ul>		7/08 11/08  9/08 11/08  9/09- 10/09	C. Chappell S. Howard	Technology & Maintenance		
3.5 Provide for the following improvements to the campus administration of <b>Disaster Drills</b> : <ul style="list-style-type: none"> <li>• Fire</li> <li>• Tornado</li> <li>• Violence (lock down &amp; password)</li> <li>• Review Multi-Hazard Emergency flip chart with faculty and staff</li> <li>• Bus evacuation</li> <li>• Lockdown drills</li> </ul>		8/08 to 5/09	M. Scott	Teacher Handouts	Documentation of drills	10/08 12/08 3/09 5/09





<b>Initiatives: Programs/Strategies</b>	<b>School- Wide Comp.</b>	<b>Timeline</b>	<b>Person Responsible</b>	<b>Resource</b> (Human/Material/Fiscal)	<b>Formative Evaluation (Benchmarks/Assessments)</b>	<b>Benchmark Dates</b>
3.12 Continue other complementary activities on campus <ul style="list-style-type: none"> <li>• Character Education</li> <li>• Chick-Fil-A program</li> <li>• Service Learning Project</li> <li>• Life Skills</li> <li>• Coordinated School Health Program</li> <li>• Social skills training/lessons – 5 to 10 minutes in cafeteria during lunchtime</li> </ul>		8/08 to 5/09	M. Scott A Janek Classroom Teachers  A. Janek	M.A. Marak ESC Reg. 12  Local funds Title I Title IV Safe and Drug Free Schools money		5/09
3.13 Continue to encourage and develop a positive and nurturing climate for students, parents, and teachers <ul style="list-style-type: none"> <li>• Classroom Incentives – tickets, etc.</li> <li>• Gold Shield of Honor (recognition in hallway for not losing a shield during the six weeks)</li> <li>• Special Day Breakfast</li> <li>• Lunch with Someone You Love</li> <li>• Build-a-Book Party</li> <li>• Student/Parent Orientation</li> <li>• Teacher Appreciation Wk.</li> <li>• Birthday Recognition</li> <li>• Greeting at the door</li> <li>• “Welcome” signs &amp; banners</li> </ul>		8/08 to 5/09	M. Scott A Janek Classroom Teachers	Cafeteria Staff PTO Local funds Activity fund	Sign-in & Invitation	8/08 & 12/08